Mining Claims Geographic Report

Menu Option: Pub MC Geo Report.

Purpose: This report lists all the mining claims (active, closed, or both) in a specific geographic location. This report can be retrieved for any administrative state.

The report is sorted by meridian, township, range, and section, and includes serial number, quadrant, claim name, claimant, lead file, case type, status (i.e. case disposition), location date, and last assessment year. The banner page lists the input parameters you selected: admin state, geo state, case disposition, MTR, MTRS, section, quadrant, total rows returned, and the standard disclaimer.

Selection Criteria: The criteria input for the report is found in the Public Mining Claims Reports menu grouping from the Reporting Application. This report allows you to search by a combination of required and optional criteria.

The required criteria include administrative state, case disposition and either Meridian/Township/Range, OR the combination of Meridian/Township/Range and multiple sections OR Meridian/Township/Range/Section OR the combination of Meridian/Township/Range/Section and quadrants.

Additional criteria that can be used include geographic state.

When running the Geographic Report please make sure you are doing the following:

• It is imperative that you type your selection criteria correctly. To find claims located in Colorado in the New Mexico Principal Meridian T 50 N, R 19 W, Sec 7. The code for the New Mexico Principal Meridian is 23. When typing township and ranges, the first 4 characters are numeric followed by a single character directional code. The 4th numeric position is reserved for fractional townships. If you do not have a partial or duplicate township the 4th position is always a zero. Sections are always typed with 3 numerics. For the above example you will need to type in the following for a township request:

23 0500N 0190W

If you want to limit your township selection to the section you will need to type in the following:

23 0500N 0190W 007

To type fractional township, you will use the 4^{th} position of the township and range. Numerics for fractional townships are 1/4 = 1, 1/2 = 2, 3/4 = 3. A claim located in Oregon in the Willamette (33) Meridian T 10 S, R 35 1/2 E would be typed as follows:

33 0100S 0352E

• After typing your information in one of the 4 geographic buttons, make sure you "Select All" and that each of your entries is highlighted. If you do not have any selections highlighted, the report will default to "All" and you will get the report for your whole state.

Procedure:

1. Select **Pub MC Geo Report** from the reporting menu.



- 2. Click to select one of the required criteria groups that are separated by the --OR-- lines.
- 3. Click to place a checkmark by the optional criteria you want to include in the search.
- 4. Click **Select Criteria** to specify search criteria values.



Note: To change criteria selection, click Return to Criteria Selection.

TIP: To select multiple values for a criterion, enter each code separated by a comma in the text field or use the ALT key (for non-sequential items) or Shift key (for sequential items) and select multiple items in the list box. Click Close or click Set for another criterion to retain the search criteria.

Identify the Required Information:

5. Click **Set** for **Admin State** to specify the state in which to report information.

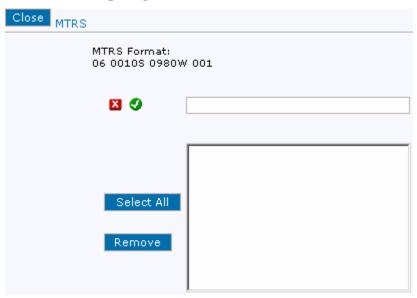
Type the two-letter state code in the text field or select it from the list.

6. Click **Set** for **Case Disposition**.

Enter the numeric case disposition code or select the desired case disposition(s). Select multiple by holding down the Ctrl key to select non-sequential criteria or holding down the Shift key and selecting sequential criteria.

To search for current claims, select "Active."

- 7. Set the additional required criteria.
 - a. If the individual options of Mer Typ Rng or MTRS are selected as required criteria, click **Set** for **Mer Twp Rng** or **MTRS**.



Setting the criteria is basically the same for each except that MTRS also includes the section code. Enter the exact code for the meridian, township, range, and section (if applicable) and click the green arrow to place it in the selection box.

Enter as many codes as desired. Click Select All to use all codes as criteria.

MTR must be entered as:

2 digits for Meridian Space 5 digits for Township Space 5 digits for Range. For example to enter T1N, R1E in Idaho, you would enter 08 0010N 0010E.

MTRS must be entered as:

2 digits for Meridian Space 5 digits for Township Space 5 digits for Range Space 3 digits for section. For example to enter T1N, R1E, section 1, in Idaho, you would enter 08 0010N 0010E 001.

ALWAYS USE UPPERCASE LETTERS. IF YOU USE LOWERCASE LETTERS, YOU WILL NOT GET ANY DATA RETURNED.

IMPORTANT: MER TWP RNG –One (1) or More Whole Townships - You will be able to type many townships in the limit box and the report will be on the whole township(s). Example: 06 0120N 0890W, 06 0120N 1000W.

Multiple Mer/Twp/Rng/Sec - Township w/Section - May Type Multiple MTRS - You may request many Meridian, Township Range and Sections but you must type the whole description in every time. Example: 06 0120N 0890W 001, 06 0120N 1000W 022.

b. If the combination of Mer Typ Rng and Section are selected as required criteria, click **Set** for **Mer Twp Rng** and set as described above.

Then, click **Set** for **Section** and identify the sections to be included in the search criteria.

IMPORTANT: MER/TWP/RNG/ Multiple Sections - One Township ONLY w/Multiple Sections This option combination applies to only one township where you want multiple sections to be reported. Example: first box 06 0120N 0890W, second box 001, 012, 013, 024, 025.

c. If the combination of MTRS and Quadrant are selected as required criteria, click **Set** for **MTRS** and set as described above.

Then, click **Set** for **Quadrant** and identify the quadrants to be included in the search criteria. Enter the two-character code IN UPPER CASE and click the green arrow to place it in the selection box. Enter as many codes as desired. Click Select All to use all codes as criteria.

IMPORTANT: One MTRS + Select Quadrants - One MTRS with Multiple Quadrants. This is the only criteria combination where you can isolate a certain quadrant. It works similar to the Section above. Example in the MTRS box type 06 0120N 0890W 007 and in the quadrant box enter NE.

Identify the Optional Information:

8. Click **Set** for **Geo State** to limit the report to a smaller area within the admin state.

If an Admin State has been selected, only the geo states associated with the admin state appear in the Geo State selection box. If the Admin State has not been selected yet, all states appear in the selection box.

Enter the two-letter state code(s) in the text field or select from the list box.

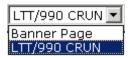
Process Report:

- 9. After selecting all criteria, click **Run Report**.
- 10. Click **OK** to confirm the report criteria.

If all required criteria have not been identified, a message specifies the criteria that must be set. Click OK, identify criteria values and run the report again.

When processing has completed, the report displays.

To switch between the report and banner page, select from the drop-down list on the tool bar above the report.



Print Report:

To print the report, the report must first be converted into a pdf. Printing from the original display of the report will just print the information displayed in the report window.

1. Click the (pdf) icon on the tool bar.

The system converts the information to Adobe Reader format, showing an hour glass while the conversion is processing.

2. When the pdf displays, click the printer icon or select File > Print.

The following report examples used the selection criteria: Admin State= ES, Case Disposition = Active, and Mer Twp Rng = 29 0170S 0270E.

The LTT/990 CRUN appears when the report finishes processing. This is an example of the report format.

Run Time:	01:25 PM	BURE Mining	ES DEPARTMENT OF THE INTERIOR AU OF LAND MANAGEMENT CLAIM GEOGRAPHIC REPORT FMINING CLAIMS BY SECTION	R		Run Date: 03/31/2005 Page 1 of 1			
MER TWP RNG SEC 29 0170S 0270E 008									
Serial Num ESMC11927 ESMC11927	Quad NE NW SW SE NE NW SW SE	Claim NamerNumber TMR II #1 TMR II #1	Claimant(s) TMR II MNG ASSN TMR MNG ASSN	Lead File	Case Type Status 384101 ACTIVE 384101 ACTIVE	Loc Dt Last Assessment 02/22/1993 2004 02/22/1993 2004			
MER TWP RNG SEC 29 0170S 0270E 009									
Serial Num ESMC11927 ESMC11927	Quad NE NAV SW SE NE NAV SW SE	Claim Name#Number TMR II #1 TMR II #1	Claimant(9) TMR II MNG ASSN TMR MNG ASSN	Lead File	Case Type Status 384101 ACTIVE 384101 ACTIVE	Loc Dt Last Assessment 02/22/1993 2004 02/22/1993 2004			
MER TWP RNG SEC 29 0170S 0270E 016									
Serial Num ESMC11926 ESMC11926 ESMC11927 ESMC11927 ESMC11930	Quad NE NW SW SE NE NW SW SE NE NW SW SE NE NW SW SE NE NW SW SE	Claim Name#Number TMR I TMR I TMR II #1 TMR II #1 TMR II #2	Claimant(s) TMR II MNG ASSN TMR MNG ASSN TMR II MNG ASSN TMR II MNG ASSN TMR MNG ASSN TMR II MGN ASSN	Lead File	Case Status Type Status 384101 ACTIVE 384101 ACTIVE 384101 ACTIVE 384101 ACTIVE 384101 ACTIVE 384101 ACTIVE	Loc Dt 02/22/1993 Last Assessment 2004 02/22/1993 2004 02/22/1993 2004 02/22/1993 2004 02/22/1993 2004 02/22/1993 2004			

Click on the Banner Page to display it.

This is an example of the Banner Page:

RUN TIME:	01:26 PM	DEPARTMENT OF THE INTERIOR BUREAU OF LAND MANAGEMENT Input Parameters for MC Geographic Report	RUN DATE:	03/31/2005
		System Id = MC Admin State = ES		
		Geo State =		
		Mer Twp Rng = 29 0170S 0270E		
		Section =		
		Mtrs =		